

Residential Tenancy Application Form

For your application to be processed you must answer all questions
(including the reverse side)

1. Agent Details



Address: PO BOX 455, Oxenford QLD 4210
Phone no: 0413 942 594
Fax no: 07 5580 5873
Email: jo@jodwyerrealestate.com

ID: 15719

2. Property Details

Address _____

Suburb _____ Postcode _____

Electricity Meter No _____

Lease Term _____ Years _____ Months _____

Date Property is to be occupied _____ / _____ / _____

Number of other Applicants to Occupy the Property _____

Adults _____ Children _____

3. Personal Details

Title _____ First Name _____ Initial _____

Last Name _____

Date of Birth _____ / _____ / _____ Age (Years / Months) _____

Drivers Licence Number _____ State of Issue _____

Alternate ID (eg passport) _____ No _____

Pension Type (if applicable) _____ No _____

Please provide contact details _____

Home Ph _____ Mobile Ph _____

Email _____

Occupation _____ Work No _____

Current Address _____

Suburb _____ Postcode _____

4. Emergency Contact

Please provide an emergency contact not residing with you _____

First Name _____ Surname _____

Relationship _____ Phone No _____

Address _____

Suburb _____ Postcode _____

5. Payment Details

Property Rental \$ _____ Per Week or \$ _____ Per Month

First Payment of rent in advance \$ _____

Rental Bond (1 Month Rent) \$ _____

Sub Total \$ _____

6. Utility Connections



Phone: 1300 554 323
Email: info@connectnow.com.au
Internet: www.connectnow.com.au

A Free Service - Connecting Your Utilities Has Never Been Easier!

connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections to some of Australia's leading providers. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

This is a value-added service independent of your tenancy application - you are not obligated to use connectnow.

If you would like connectnow to contact you to discuss any of the above services please tick the box and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

While the connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Is the electricity currently on Y N

Does the property have: Bottle Gas MainGas Electricity Only

Please Contact Me YES

7. Declaration

A)

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

B)

If section 6 is complete please note

Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow.

I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at www.connectnow.com.au) Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

Signed: _____ Date / / _____

8. Applicant History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving

Was bond repaid in full? Yes No If No, please specify why:

What was your previous residential address?

Suburb Postcode

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per month \$

Reason for leaving \$

Was bond repaid in full? Yes No If No, please specify why:**9. Employment Details**

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at previous employment Years Months

Net Income \$ Per Week \$ Per Month

10. Previous Employment Details

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at previous employment Years Months

Net Income \$ Per Week \$ Per Month

16. How did you find out about this property? (Please Tick)RENT LIST INTERNET OFFICE FOR LEASE BOARD OTHER _____**11. Social Security Benefits**

Type

\$ Per Week \$ Per Month

12. If Student, please complete the following

Place of Study

Course being undertaken

Course Length

Enrolment Number

Parents Name Ph

Campus Contact Ph

Course Co-ordinator Ph

Income

Parents Address Overseas

13. Other information

Car Registration

Do you have pets? Yes No If Yes, please specify:**14. Personal Referees**

1. Reference name

Occupation

Relationship Phone No

Notes

1. Reference name

Occupation

Relationship Phone No

Notes

15. Office Use Only

Lease Start Date / /

Car Space/Garage

Landlord's Name

Lease to be signed on

Signed: **Date** / /

Notice to all Tenancy Applicants

Prior to any tenancy application being processed, each applicant is required to produce sufficient identification which totals to 100 points. Should have any difficulties please notify us before completing the application form.

▪ Drivers Licence	30 Points
▪ Passport	30 Points
▪ Proof of age card	30 Points
▪ Tenancy history ledger	20 Points
▪ Previous Tenancy agreement	20 Points
▪ Pay Advice	15 Points
▪ Motor vehicle registration	15 Points
▪ Telephone account	15 Points
▪ Electricity account	15 Points
▪ Gas account	15 Points
▪ Bank or Credit card statement	15 Points
▪ Pension Card	15 Points
▪ Council/Water rates	15 Points
▪ Health care card	15 Points
▪ Medicare Card	10 Points
▪ Birth Certificate	10 Points

Please answer the following questions:

1. Has your tenancy ever been terminated by landlord/agent? Yes/No
2. Have you ever been refused a property by any landlord/agent? Yes/No
3. Are you in debt to another landlord/ agent? Yes/No
4. Have any deductions ever been made from your rental bond? Yes/No
5. Is there any reason that may affect your future rental payments? Yes/No

I acknowledge that the landlord and Landlord's agent will rely on the truth of the above answers in assessing the application for tenancy.

Signed _____

Privacy and Disclosure Statement of Jo Dwyer Property management:

We are independently owned and operated business. We are bound by National Privacy Principals. We collect personal information about you in this form to assess your application for residential tenancy. We may need to collect information about you from previous landlords or letting agents, your current employers and your referees. We will also check whether any of your details have been recorded on the tenancy default database. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates.

You have the right to access personal information that we hold about you. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property.

I, the applicant acknowledge that I have read the privacy statement of Jo Dwyer Property Management and authorise Jo Dwyer Property Management to collect information about me from:

1. My Previous Letting agents or Landlords;
2. My personal referees;
3. Any Tenancy default database (including Tenancy Information Centre of Australia) which may contain personal information about me.
4. I also authorize Jo Dwyer Property Management to disclose details about any default by me under the tenancy to which this application relates to tenancy default databases to which it subscribes (including TICA).
5. I authorize Jo Dwyer Property Management to disclose the personal information it collects about me to the owner of the property, even if the owner is resident outside Australia, and to any third parties – valuers, contractors, salespeople, insurance companies, body corporate, other agents and tenancy default databases.

Signed: _____ Dated: _____

Verification of Applicant Details:

To: _____ FAX _____

We advise that that applicant/s listed below have applied for rental accommodation. In order to assist us to process this application for tenancy could you please complete the relevant sections and fax back to our office? Fax no: 07 55 805 873

Applicants Name: _____

Current Address: _____

Was the above applicant/s the actual lessee at the provided address? Yes No

Is the above applicant/s on a fixed term lease at present? Yes No

If Yes, is this a lease break on the tenants part? Yes No

Date lease commenced: _/_/____

Date lease expired: _/_/____

Amount of rent per week: \$ _____

Did your office terminate the tenancy? Yes No

During the tenancy was the applicant/s ever in arrears? Yes No

During the tenancy did the applicant/s ever receive any notices? Yes No

Was there any cause to complain over periodic Inspections? Yes No

Was there any cause to report any defaults to TICA or any tenant default database. Yes No

Were any Pets kept at the premises? Yes No

Were there any deductions in the bond? Yes No

Would you rent to the tenant/s again? Yes No

PLEASE FAX THROUGH THE VERIFICATION FORM WITH A COPY OF THE TENANT LEDGER.

Name and Position: _____ Signed _____

Comments: _____

Could you kindly attend to this matter as soon as possible so we may complete the application.

Thank you